

**Birchwood Bobcat ATV Meeting Minutes**  
**Bluegill Bar Reception Room**  
**Wednesday, May 9, 2012 - 7:00 p.m.**

President Steve Lobitz called the meeting to order at 7:08 p.m. There were 24 members and two guests present. The Agenda, Minutes, Financial Reports, Asset Inventory, and revised by-laws were distributed.

**Guests:** Don Mrotek and Pat Zemaitis.

**Review of the Agenda:** There were no additions or corrections. **Motion: Lisa Hallam/Bob Ellerbruch to approve the Agenda as printed. Motion carried.**

**Minutes of the April 11, 2012 Meeting - Motion: Lee Ellerbruch/Jeff Johnston to accept as printed. Motion carried.**

**Financial Reports for the Period 04/11/12 - 05/08/12.** The reports were reviewed.

▲ The following account balances were reported:

1. Regular savings	\$ 5,339.78
2. Raffle savings	2,929.05
3. Checking	<u>4,677.81</u>
Total	\$12,956.64

▲ 2000 Ford F450 Dump Truck Note:

1. Net Pay Off	\$ 8,913.16
2. Payment Due 08/01/2012	4,000.00

▲ Outstanding bills: \$712.14 (Duffy's Sales for parts for the posi)

Discussion: Check on purchasing a CD or opening a money market savings account in order to earn more interest. **Motion: Tim Lee/Lee Ellerbruch authorizing the Treasurer to investigate opening a money market account and to provide information at our next meeting. Motion carried** Treasurer Gladys Roux will follow up. Gladys reported that she is now depositing receipts into the checking account rather than into the savings account as was the past practice. **Motion: Bob Ellerbruch/Roger Beffa to accept the financial reports as printed. Motion carried.**

Financial Audit and Asset Inventory: Barb Deutsch, Linda Wiese and Bonnie Swanson volunteered to complete the audit. They will set up a time with Gladys to accomplish this task before our next meeting.

### **Trail Captain's Report**

Mike Robotka reported as follows:

- ▲ Sawyer County trail inspection with County Forester Greg Peterson and Sawyer County Alliance Trail Coordinator Don Mrotek will be on Thursday, May 10th meeting at the Chit Chat at 10:00 a.m.
- ▲ At the May 2nd meeting with Washburn County Forester Mike Peterson and Assistant Recreation Administrator Mark Heil, it was reported that the Club has \$13,000 remaining in 2011 - 2012 funding to be used by 6/30/12. Projects to address are:
  - completing the work around the pavilion area off Berry Road
  - updating signing throughout the trail system
  - general maintenance of the trail system

- the use of recycled concrete was approved for application to stabilize certain problem areas of the trail system
- The Sawyer County Alliance is considering leasing some of their tractors to Alliance members. **Motion: Tim Lee/Bob Ellerbruch to explore leasing options of tractors from the Sawyer County Alliance to work on the trail system maintained by the Club. Motion carried.**
- A work day is planned for Monday, May 14th. Volunteers will meet at the club house at 9:00 a.m.
- Contact will be made with Tom Sirinek and Steve Widiker to obtain price quotes to deliver gravel to the Berry Road work site; the supplier offering the lowest quote will be engaged for the delivery.

Don Mortek reported:

- ⤴ Sawyer County trails in the Birchwood area are not open. Club members need to make a request to County Forester Greg Peterson in order for him to make a decision on early trail opening.

**NOTE:** Lee Ellerbruch is working on a petition and will gather signatures to present to the Washburn County Forestry Committee requesting that Washburn County trails open on the same date that Sawyer County trails open. Normal opening of Sawyer County trails is May 15th. Earlier opening is possible if weather permits and the Sawyer County Forester approves.

- ⤴ The water hole off the Tuscobia on Trail 31S will be checked during the trail inspection on May 10th
- ⤴ Easements are needed from property owners whose land is crossed by the trail
- ⤴ Long and short range work plans are needed from the Club
- ⤴ Tim Miller of the DNR will be providing oversight for the Tuscobia Trail. The trail will be graveled and brushed by the DNR. It is the plan to contract trail maintenance with the Alliance/Clubs.

**Map boxes** are needed for some businesses, as well as volunteers to distribute maps and collect money from the boxes. Janet McNinch volunteered to coordinate this project, and will meet with volunteers after the meeting. It was suggested that map boxes and maps be placed at strategic locations on the trail system.

### Old Business

- ⤴ **Raffle** - Cindy Lobitz submitted the raffle license application to the Wisconsin Department of Administration, Division of Gaming. Lee Ellerbruch has provided ticket information to the printer and is awaiting receipt of the license number.
- ⤴ **Web Site** - Liz Drew reported she has been working with Wendy at CCS. There is a \$45/hour charge for Wendy to do the updating, plus a monthly hosting charge. Wendy could install free software giving the Club access to perform updating tasks. Hosting fee for this option would be \$5/month. **Motion: Tim Lee/Bob Ellerbruch authorizing Liz Drew to contact Wendy at CCS requesting installation of software, which will enable updating of the web site by Club members. Motion carried.**

At this time Liz is needing to find the original contract with CCS. Tim Lee suggested that all of the financial information be brought to the club house so that we can check past contracts with CCS and bring our records up-to-date.

- ⤴ **Motion: Tim Lee/Bob Ellerbruch authorizing payment to CCS for web site hosting. Motion carried.**
- ⤴ **Membership** - LaVonne Thompson reported that at this time we have 33 family and single memberships. The membership list is posted on the bulletin board, and she suggested that everyone check their status to be sure their membership is up-to-date.

## **New Business**

- ⤴ **Wisconsin DNR Safety Class** - Notification was published in the Birchwood newspaper that the Club is sponsoring the class on May 22, 23 and 24, 2012. Mike Paul is the instructor.
- ⤴ **License plates** are required for all registered public use ATVs and UTVs effective 7/1/12. Specific information was provided
- ⤴ **Asset Inventory** - Members reviewed the list of purchases made over the past several years and identified the location of these items. Trail maintenance equipment and materials will be relocated to the club house, which is a central location accessible to all volunteers. Steve Lobitz volunteered to facilitate the move.
- ⤴ **Trail Ride** - Saturday, June 16th our Club members are invited to ride with Barron ATV club members. The plan is to ride to Spooner meeting at Ed's Pit Stop at 10:00 a.m.

## **Sawyer County Alliance Update**

- ⤴ **The next Alliance meeting** is Tuesday, May 15th at the Lumberjack Steakhouse in Hayward - Trail Captains' meeting at 6:00 p.m.; regular meeting at 7:00 p.m. Delegates were reminded of their responsibility to regularly attend these meetings.

## **First reading of the Revised By-Laws**

The proposed revised by-laws were distributed to members by e mail and snail mail on 4/30/12. The document was briefly discussed. Members were asked to review, document comments, and bring their suggestions for change to next month's meeting when further review and discussion will be held.

## **Other Business**

- ⤴ The Birchwood Bobcat Sledders landowners and volunteers appreciate dinner is Saturday, May 19th beginning at 6:00 p.m. ATV club members are invited to this event. Reservations are due to Cindy Lobitz.
- ⤴ Federal tax issues - There was discussion concerning this issue with varying opinions expressed with regard to the Club's responsibility as a non-stock corporation to annually file a tax return with the IRS. It was noted that it is unclear whether or not the Club has filed an application with the IRS for a non-profit determination. It was suggested that if the Club is exempt from filing a tax return, the Club should obtain written documentation from the IRS clearly stating the exemption. Tim Lee volunteered to write a letter to the IRS requesting clarification with regard to the Club's tax status and to keep Club members informed with regard to this matter.

**Next Meeting:            Wednesday, June 13, 2012, at 7:00 p.m. at the club house.**

**Adjournment: Motion: Bob Ellerbruch/Gary Koel. Motion carried and the meeting adjourned at 9:00 p.m.**

Respectfully submitted by LaVonne Thompson, Secretary